



The Northwest Catholic Counseling Center

Serving all regardless of faith or finances

Full-time Registered Associate Mental Health Therapist Job Announcement

We welcome providers of all faiths or non-faith orientations.

Join us! Be part of an employee-centered organization dedicated to person-centered, trauma-informed, and anti-oppressive principles and practices. We offer the benefits of a reasonable sized caseload, consistent clinical supervision, educational opportunities, and support from a group of passionate, caring, diverse, and fun colleagues. Experience the benefits of therapy delivery without the burnout and personal cost of overscheduling, high volume of acuity cases, and no peer support. We offer flexible scheduling, collaborative work culture, supportive office staff to assist with billing and paperwork, and other great benefits.

About Us: The Northwest Catholic Counseling Center (NCC) is a dynamic, community-focused, women-founded and led, family-friendly, warm, and welcoming workplace. We are a completely independent nonprofit, community mental health center providing counseling and psycho-educational workshops to anyone, regardless of financial resources, faith, sexual orientation or identity, lived experience, or background. Rooted in social justice, **NCC believes everyone has a right to quality health care and has a generous sliding scale ensuring no one is turned away because of an inability to pay.** NCC is committed to these ideals and making them visible in daily operations. *We welcome providers of all faiths or non-faith orientations.*

About the Job: This Masters level registered associate (Marriage Family Therapist Associate, CSWA, and/or Professional Counselor Associate) position partners in our work of providing compassionate and collaborative mental health care to a wide variety of clients in an outpatient setting. *Experience with children ages 8-17 and/or couples preferred.*

Classification: Full-time, 40 hours/week (open to 3-4 days/wk); Exempt

Compensation: \$62,000-\$65,000/annually, DOE and degree. **Added pay for bilingual Spanish.**

Generous benefits valued at \$23K (\$18K pre-tax) including paid vacation, sick, holidays; 403(b) retirement with employer contribution; 100% employer paid medical and dental coverage; 100% employer paid short- and long-term disability insurance; paid license; in-house clinical supervision; mental health and education benefit; loan repayment eligible.

Reports to: Clinical Director

Location: Northeast Portland, Oregon; at least 70% of time in office

Closing Date: Open until filled. Review of applicants to start immediately.

Duties and responsibilities include but are not limited to:

Clinical Responsibilities

1. Clinical Care

- a) Maintain 25 hours direct counseling per week, offering early evening hours at least three days a week
- b) Provide consultation, assessment, and diagnosis for all clients
- c) Maintain accurate and current client records and request authorizations as needed
- d) Conduct occasional psycho-educational workshops or presentations

A State Certified Counseling Agency

Donations are tax-deductible. Tax ID 93-1088962

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- e) Participate in clinical supervision
- f) Adhere to professional practices for Mental Health Professionals
- 2. Share in Administrative Responsibilities
 - a) Participate in staff meetings
 - b) Serve on Quality Assurance Committee as appointed
 - c) Support fund-raising activities
 - d) Assist in organizational tasks as requested
- 3. Continuing Education
 - a) Keep current in areas of professional reading, attend continuing-education workshops and seminars
 - b) Keep current on professional issues
 - c) Keep a current membership in a professional organization
 - d) Maintain professional license and CAQH credentials as applicable

Skills and Abilities:

- 1. Expert knowledge in clinical decision-making
- 2. Actively able to support and incorporate mission and core values into daily activities
- 3. Commitment to social justice values
- 4. Demonstrated commitment to trauma-informed mental health care
- 5. Demonstrated cultural competence – show the ability to identify and challenge one's own cultural assumptions, values, and beliefs, and understand, communicate with and effectively interact with people across cultures
- 6. Excellent verbal and written communication skills
- 7. Demonstrated ability to work both independently and in cooperation with others
- 8. Demonstrated competency in service excellence
- 9. Demonstrated commitment to open, collaborative, team-oriented, constructive work environment and interpersonal relationships
- 10. Demonstrated ability of basic computer use including Microsoft Word
- 11. Ability to manage time and meet deadlines
- 12. Ability to keep accurate and appropriate records/documentation
- 13. Ability to sit, stand, bend, lift, talk, hear and perform other work with low physical requirements

Training and Qualifications:

Master's in Counseling, Psychology, Social Work or related field from an accredited college **REQUIRED**.
Valid Oregon Registered Associate number required or in progress.

Equity

NCC is committed to being an inclusive, welcoming, and diverse space and is committed to ending oppression. Staff members will share these values and commitment. NCC does not and shall not discriminate based on race, color, religion, gender, gender expression, age, national origin (ancestry), disability, marital status, sexual orientation, social economic status, or military status in any of its activities or operations.

Please submit cover letter and resume to: dominic.r.caputo@employ.oregon.gov.