



The Northwest Catholic Counseling Center

Serving all regardless of faith or finances

Clinician/Clinical Supervisor - Job Announcement

Join us! Be part of a counseling team dedicated to person-centered and trauma informed principles and practice for employees as well as clients. A low acuity, diverse client population helps reduce burnout and allow full utilization of the change process in therapy. A wide variety of referral sources, and a group of colleagues who encourage professional growth and development, helps ensure a consistent client base and reduces the stressors associated with private practice, or working with a high-volume for-profit agency.

About Us: The Northwest Catholic Counseling Center (NCC) is a women-founded and led, family-friendly, warm and welcoming workplace. We are a completely independent nonprofit, community mental health center providing counseling and psycho-educational workshops to anyone, regardless of financial resources, faith, sexual orientation or identity, lived experience, or background. Rooted in social justice, **NCC believes everyone has a right to quality health care and has a generous sliding scale ensuring no one is turned away because of an inability to pay.** NCC is committed to these ideals and making them visible in daily operations.

About the Job: The Clinician/Clinical Supervisor partners in our work of providing compassionate and collaborative mental health care to a wide variety of clients in an outpatient setting and provides clinical guidance and consultation to Registered Associates and Graduate Program Interns. You will have a reasonable caseload with a supportive office staff to assist with billing and paperwork, flexible scheduling, great benefits, regular clinical supervision and educational opportunities, and work in the company of passionate, caring, diverse, and fun colleagues. The effective Clinical Supervisor/Clinician is a team leader and team player who can work with a diverse staff, and is compassionate, organized and flexible. Must be Board Registered Supervisor Candidate, Board Approved Supervisor, or be able to be a Registered Associate Supervisor.

Classification: Full-time, 40 hours/week; Exempt

Compensation: \$63,000-\$70,000/annually, DOE, degree, and license. Generous benefits valued at \$26K (\$15K pre-tax) including paid vacation, sick, holidays; 403(b) retirement with employer contribution; 100% employer paid medical and dental coverage; 100% employer paid short- and long-term disability insurance; paid license; paid training; in-house clinical supervision; mental health and education benefit. Employees may qualify for loan forgiveness.

Reports to: Clinical Manager

Location: Northeast Portland, Oregon

Closing Date: Open until filled

Duties and Responsibilities:

Clinical Responsibilities

1. Clinical Care (65%)
 - a) Maintain 15-20 hours direct counseling per week and early evening appointments at least two days a week
 - b) Provide consultation, assessment, and diagnosis for all clients
 - c) Maintain accurate and current client records and request authorizations as needed

*A State Certified Counseling Agency
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- d) Conduct occasional psycho-educational workshops or presentations
- e) Adhere to professional practices for Mental Health Professionals
- 2. Clinical Supervision (30%)
 - a) Provide clinical individual supervision 3-4 Registered Associate clinicians
 - b) Review and sign Registered Associates charts for third-party billing
 - c) Model and ensure that clinical care is trauma-informed and anti-oppressive
 - d) Assist with hiring and training new clinical staff
- 3. Administrative and Education (5%)
 - a) Participate in staff meetings
 - b) Serve on Quality Assurance Committee as appointed
 - c) Support fund-raising activities
 - d) Keep current in areas of professional issues, reading, and education
 - e) Keep a current membership in a professional organization
 - f) Maintain professional license and CAQH credentials

Training and Qualifications:

1. Valid Oregon mental health license **REQUIRED**
2. Minimum of three years mental health licensure
3. Must be Board Registered Supervisor Candidate, Board Approved Supervisor, or be able to be a Registered Associate Supervisor.

Skills and Abilities:

1. Expert knowledge in clinical decision-making
2. Demonstrated commitment to trauma-informed, interculturally competent, responsive mental health care
3. Excellent verbal and written communication skills
4. Demonstrated ability to work both independently and in cooperation with others
5. Demonstrated ability to lead and supervise staff
6. Demonstrated competency in service excellence
7. Demonstrated commitment to open, collaborative, team-oriented, constructive work environment and interpersonal relationships
8. Experience using Electronic Health Record
9. Ability to manage time and meet deadlines
10. Ability to keep accurate and appropriate records/documentation
11. Proven computer proficiency, particularly in MS Office
12. Adaptability and resilience
13. Actively able to support and incorporate mission and core values into daily activities
14. Commitment to social justice values
15. Ability to complete work with low physical requirements

Equity

NCC is committed to being an inclusive, welcoming, and diverse space and is committed to ending oppression. Staff members will share these values and commitment. NCC does not and shall not discriminate on the basis of race, color, religion, gender, gender expression, age, national origin (ancestry), disability, marital status, sexual orientation, social economic status, or military status in any of its activities or operations.

COVID Information

During the pandemic, some work is done remotely. As a health care organization, vaccination is required.

Please submit cover letter and resume to: jobs@nwcounseling.org.