



# The Northwest Catholic Counseling Center

*Serving all regardless of faith or finances*

## **JOB ANNOUNCEMENT**

### **Full-time Licensed Mental Health Therapist**

**We are growing!** Join a counseling team dedicated to person-centered and trauma informed principles and practice for employees as well as clients. A low acuity, diverse client population helps reduce burnout and allow full utilization of the change process in therapy. A wide variety of referral sources, and a group of colleagues who encourage professional growth and development, helps ensure a consistent client base and reduces the stressors associated with private practice, or working with a high-volume for-profit agency.

**About Us:** The Northwest Catholic Counseling Center (NCC) is a women-founded and led, family-friendly, warm and welcoming workplace. We are a completely independent nonprofit, community mental health center providing counseling and psycho-educational workshops to anyone, regardless of financial resources, faith, sexual orientation or identity, lived experience, or background. Rooted in social justice, NCC believes everyone has a right to quality health care and has a generous sliding scale ensuring no one is turned away because of an inability to pay. NCC is committed to these ideals and making them visible in daily operations.

**About the Job:** The Mental Health Therapist partners in our work of providing compassionate and collaborative mental health care to a wide variety of clients in an outpatient setting. You will have a reasonable caseload with a supportive office staff to assist with billing and paperwork, flexible scheduling, great benefits, regular clinical supervision and educational opportunities, and work in the company of passionate, caring, diverse, and fun colleagues. This is a licensed (LPC, LMFT, LCSW) position, with experience with children ages 8-17 a plus. ***Unlicensed candidates will not be considered.***

**Classification:** Full-time, 40 hours/week; Exempt

**Compensation:** \$50,000-\$54,000/annually, DOE. Generous benefits valued at \$21K (\$15K pre-tax) including paid vacation, sick, holidays; 403(b) retirement with employer contribution; 100% employer paid medical and dental coverage; 100% employer paid short and long term disability insurance; paid license; in-house clinical supervision; mental health and education benefit.

**Reports to:** Clinical Director

**Location:** Northeast Portland, Oregon

**Closing Date:** July 16, 2021. Applicants encouraged to apply early, as review will begin immediately.

**Duties and responsibilities include but are not limited to:**

#### **Clinical Responsibilities**

##### 1. Clinical Care

- a) Maintain 25 hours direct counseling per week, with early evening appointments at least two days a week
- b) Provide consultation, assessment, and diagnosis for all clients
- c) Maintain accurate and current client records and request authorizations as needed
- d) Conduct occasional psycho-educational workshops or presentations
- e) Participate in clinical supervision
- f) Adhere to professional practices for Mental Health Professionals

*A State Certified Counseling Agency  
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2. Share in Administrative Responsibilities
  - a) Participate in staff meetings
  - b) Serve on Quality Assurance Committee as appointed
  - c) Support fund-raising activities
  - d) Assist in organizational tasks as requested
3. Continuing Education
  - a) Keep current in areas of professional reading, attend continuing-education workshops and seminars
  - b) Keep current on professional issues
  - c) Keep a current membership in a professional organization
  - d) Maintain professional license and CAQH credentials as applicable

**Skills and Abilities:**

1. Expert knowledge in clinical decision-making
2. Actively able to support and incorporate mission and core values into daily activities
3. Commitment to social justice values
4. Demonstrated commitment to trauma-informed mental health care
5. Demonstrated cultural competence – show the ability to identify and challenge one’s own cultural assumptions, values, and beliefs, and understand, communicate with and effectively interact with people across cultures
6. Excellent verbal and written communication skills
7. Demonstrated ability to work both independently and in cooperation with others
8. Demonstrated competency in service excellence
9. Demonstrated commitment to open, collaborative, team-oriented, constructive work environment and interpersonal relationships
10. Demonstrated ability of basic computer use including Microsoft Word and Excel
11. Ability to manage time and meet deadlines
12. Ability to keep accurate and appropriate records/documentation
13. Ability to sit, stand, bend, lift, talk, hear and perform other work with low physical requirements

**Training and Qualifications:**

1. Valid Oregon mental health license **REQUIRED**
2. Panel on insurance a plus

**Equity**

NCC is committed to being an inclusive, welcoming, and diverse space and is committed to ending oppression. Staff members will share these values and commitment. NCC does not and shall not discriminate on the basis of race, color, religion, gender, gender expression, age, national origin (ancestry), disability, marital status, sexual orientation, social economic status, or military status in any of its activities or operations.

**COVID Information**

During the pandemic, some work is done remotely.

Please submit cover letter and resume to:

**Mental Health Therapist Search**

**NCC**

**8383 NE Sandy Blvd. #205 or [jobs@nwcounseling.org](mailto:jobs@nwcounseling.org).  
Portland, OR 97220**