



# The Northwest Catholic Counseling Center

*Providing help, creating hope...*

## **JOB ANNOUNCEMENT** **Full-time Licensed Mental Health Therapist**

Tired of billing hassles and working in isolation? Completely overwhelmed by huge caseloads? Join us and follow your passion - and get paid to make a difference! The Northwest Catholic Counseling Center (NCC) is a completely independent, women-founded, family-friendly, warm and welcoming workplace. We are a nonprofit, community mental health center providing counseling and psycho-educational workshops to anyone, regardless of financial resources, faith, sexual orientation or identity, or background. Rooted in social justice, NCC believes everyone has a right to quality health care. NCC is committed to this mission and making it visible in daily operations.

### **Job Title: Licensed Mental Health Therapist**

**Classification:** Full-time, 40 hours/week; Exempt

**Compensation:** \$45,000-\$48,000/annually, DOE. Generous benefits valued at \$21K (\$15K pre-tax) including paid vacation, sick, holidays; 403(b) retirement with employer contribution; fully-paid medical and dental coverage, paid disability insurance; paid license; clinical supervision; mental health and education benefit.

**Reports to:** Clinical Director

**Location:** Northeast Portland, Oregon

**Closing Date:** March 27, 2020

**Summary:** The Northwest Catholic Counseling Center seeks a highly motivated, compassionate and collaborative **licensed** (LPC, LMFT, LSCW) therapist to partner in our work of providing mental health care to all. This clinical position provides outpatient care to a wide variety of clients. Counseling experience working with children/adolescents preferred. Unlicensed candidates will not be considered.

### **Duties and responsibilities include but are not limited to:**

#### **Clinical Responsibilities**

1. Clinical Care
  - a) Maintain 25 hours of direct counseling per week. Some evening time required.
  - b) Provide consultation, assessment, and diagnosis for all clients as stipulated in Center's materials and Policy and Procedures Manual
  - c) Participate in clinical supervision
  - d) Adhere to professional practices for Mental Health Professionals as detailed in Center's Employee Handbook
2. Share in Administrative Responsibilities

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- a) Participate in staff meetings
  - b) Support fund-raising activities
  - c) Assist in administrative tasks as requested
  - d) Serve on Quality Assurance Committee as appointed
3. Continuing Education
- a) Keep current in areas of professional reading, attend continuing-education workshops and seminars
  - b) Keep current on professional issues
  - c) Keep a current membership in a professional organization
  - d) Maintain professional license and CAQH credentials as applicable

**Skills and Abilities:**

- 1. Expert knowledge in clinical decision-making
- 2. Actively able to support and incorporate mission and core values into daily activities
- 3. Commitment to social justice values
- 4. Excellent verbal and written communication skills
- 5. Demonstrated ability to work both independently and in cooperation with others
- 6. Demonstrated competency in service excellence
- 7. Demonstrated commitment to open, collaborative, team-oriented, constructive work environment and interpersonal relationships
- 8. Demonstrated ability of basic computer use including Microsoft Word and Excel
- 9. Ability to manage time and meet deadlines
- 10. Ability to keep accurate and appropriate records/documentation
- 11. Ability to sit, stand, bend, lift, talk, hear and perform other work with low physical requirements
- 12. Though NCC is not a faith-based counseling center, some clients are practicing Catholics. There is no faith requirement for this position, but comfort in dealing with churches and church members can be helpful.

**Training and Qualifications:**

- 1. Valid Oregon mental health license **REQUIRED**
- 2. Panel on insurance a plus

**Other:** The Northwest Catholic Counseling Center is an equal opportunity employer.

Please submit cover letter and resume to:

**Mental Health Therapist Search**

**NCC**

**8383 NE Sandy Blvd. #205 or [jobs@nwcounseling.org](mailto:jobs@nwcounseling.org).  
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