The Northwest Catholic Counseling Center

Providing help, creating hope…

JOB ANNOUNCEMENT
Full-time Licensed Mental Health Counselor

Tired of billing hassles and working in isolation? Join us and follow your passion - and get paid to make a difference! The Northwest Catholic Counseling Center (NCC) is an independent, women-founded, family-friendly, warm and welcoming workplace. We are a nonprofit, community mental health center providing counseling and psycho-educational workshops regardless of faith or financial resources. Rooted in social justice, NCC believes everyone has a right to quality health care. NCC is committed to this mission and making it visible in daily operations.

Job Title: Licensed Mental Health Counselor

Classification: Full-time, 40 hours/week; Exempt
Compensation: $44,000-50,000 DOE; Generous benefits (valued at more than $16,000) 100% employer paid full medical and dental; paid vacation, sick, holidays; retirement; paid license; clinical supervision; mental health and education benefit
Reports to: Clinical Manager
Location: Northeast Portland, Oregon
Closing Date: Open until filled

Summary: The Northwest Catholic Counseling Center seeks highly motivated, compassionate and collaborative licensed therapists to partner in our work of providing quality mental health care. This clinical position provides outpatient care to a wide variety of clients. Counseling experience working with children/adolescents, preferred.

Duties and responsibilities include but are not limited to:

Clinical Responsibilities

1. Clinical Care
   a) Maintain 25 hours of direct counseling per week and offering early evening hours three days of the week
   b) Provide consultation, assessment, and diagnosis for all clients as stipulated in Center's Policy and Procedures Manual
   c) Participate in clinical supervision
   d) Adhere to professional practices for Mental Health Professionals as detailed in Center's Employee Handbook
2. Share in Administrative Responsibilities
   a) Participate in staff meetings

b) Support fund-raising activities
c) Assist in administrative tasks as requested
d) Serve on Quality Assurance Committee as appointed

3. Continuing Education
   a) Keep current in areas of professional reading, attend continuing-education workshops and seminars
   b) Keep current on professional issues
   c) Keep a current membership in a professional organization
   d) Maintain professional license and CAQH credentials as applicable

Skills and Abilities:

1. Expert knowledge in clinical decision-making
2. Actively able to support and incorporate mission and core values into daily activities
3. Commitment to social justice values
4. Excellent verbal and written communication skills
5. Demonstrated ability to work both independently and in cooperation with others
6. Demonstrated competency in service excellence
7. Demonstrated commitment to open, collaborative, team-oriented, constructive work environment and interpersonal relationships
8. Demonstrated ability of basic computer use including Microsoft Word and Excel
9. Ability to manage time and meet deadlines
10. Ability to keep accurate and appropriate records/documentation
11. Ability to sit, stand, bend, lift, talk, hear and perform other work with low physical requirements

Training and Qualifications:

1. Valid Oregon mental health license required
2. Paneled on insurance a plus

The Northwest Catholic Counseling Center is NCC is an equal opportunity employer and does not and shall not discriminate on the basis of race, color, religion, gender, gender expression, age, national origin (ancestry), disability, marital status, sexual orientation, socioeconomic status, or military status, in any of its activities or operations. All are encouraged to apply.

Please submit cover letter and resume to:

Mental Health Clinician Search
NCC
8383 NE Sandy Blvd. #205 *or* **jobs@nwcounseling.org.**
Portland, OR 97220